



CDMHA Board Meeting Report: 4 March 2024

Present: Traciann Fisher, John Kichinko, Mark Harrop, Erin Noble, Kelli Riley, Leanne Tinebra, Nicole Sansom, Michael Kichinko, Roger Long, Katie Gravelle, Melanie Hill, Paula Hamilton, Arli Harrison, Randy Barber, Janice Barber, Mark Annett, Ashley Stoneman, Jeff MacDonald, Luanne Fakelman

Regrets: Krystyna Lazar

Absent:

Late:

Left Early:

Members:

Meeting Called to Order: 6:39 pm

Meeting Chair & Time Keeper: Traciann Fisher, President

Agenda & Meeting Minutes: Secretary

- **Motion** to accept March 2024 meeting agenda by Ashely Stoneman ;
Seconded by Kelli Riley ;
- **Motion** to accept February 2024 meeting minutes by Erin Noble;
Seconded by Arli Harrison; Motion Carried.
Errors and Omission:

Reports:

Ice Scheduler's Report – John:

- Practice schedule has been updated to March 7
- All teams (U11 to U15) have been scheduled for 8 full ice practices to March 7
- Secured 15 hours of ice from April 1-5 for practices for teams that make the finals on April 6
- Practices after March Break will be added once it is known of the timing of semi final games - hopefully have a better idea by March 7
- 9 of 11 teams have qualified for a semi final with the remaining 2 teams still battling for a spot – all of the teams have qualified – we are hosting at least 4 games now and it could be up to 8 but we are waiting for a few games after March Break
- Key LL Playoff Dates:
 - a) Round Robin - to be completed by March 20
 - b) Semi Finals - to be played between March 22 to 28
 - c) Finals on April 6 in Glanbrook
- Final Days Schedule in Glanbrook on April 6:
 - 9:00am - U11B
 - 10:15am - U11A
 - 11:30am - U13B
 - 12:45pm - U13A
 - 2:00pm - U15B
 - 3:30pm - U15A

5:00pm - U18B

6:30pm - U18A

Registrar's Report – Mike:

- We need to discuss registration fees for the March 2024 – consider a fundraising fee
- Travel permits in the system have been approved at this time
- 15 May we need to have the fees in for the next year

VP Report – Erin:

- 9 April 2024 is the awards night. We will have it to the Lions Halls and we have use of all the facilities including the kitchen, tables and chairs – discussion to decide if we wanted to do some food and we will have a raffle and some take aways for the children
- We could talk to the concession stand to see if they could cater for us or help us out in some way
- The Lions Hall has a grill and a deep fryer – we need some water and chips for sure. The awards will start at 6:30 pm and we will send out a mass email and put it on the website. The Lions Hall does have a good projection system which we should take advantage of.
- A lot of centres are putting out their coaching applications for the upcoming year – we should post our coach applications as well
- We will have medals for the U8 and U9 teams for the end of the year
- U18 flower ceremony tomorrow evening – we have 3 from team 1 for tomorrow evening and we will have 6 from team 2 on the 20th of March 2024. We could lose our ice on 20 March 2024 to the Corvairs and the game could be held on the 19th.

Minor Novice/IP Convenor/Coordinator Report – Katie:

- The Year end party for all the Tykes was this weekend – U7 (2 teams) have a game on Saturday and their season is done. Can you send pictures to Arli for this.

Development Convenor Report – Mark:

- We did get some tenders in for the upcoming season and there was some discussion on whether or not it was a three or four year term. In Camera for 6:57 pm. Out of Camera 7:10 pm
- We will move to one year contracts after the next year; Sandy Velenosi – being involved in CDMHA – feels that he has been treated poorly and he feels that he is being pushed out of CDMHA; Sandy will like to accommodate CDMHA with both money and time as best he can. Tenders for 4 years because it's hard to book and accommodate other things; the board will take this into consideration moving forward. Should have the conversation with the new board moving forward as some people will move on.
- Will submit new information with the new board.

Coach Development Convenor Report – Roger:

- Been working with the older age groups, he has been watching the practice and seem to making good use of the ice time;

Equipment Manager's Report – Leanne:

- Will send something out to get equipment returned for the end of April – there is only one team in a tournament after 1 April;
- Need blue pucks and black pucks
- Sign out the goalie equipment on a case by case basis;

Time Keeper Convenor Report – Mark H:

- We bought a few blue tooth devices for the music in the arena
- Cabbage Cup still needs timekeepers for Saturday
- There was one issue with a timekeeper and their bank account but it is getting sorted out.
- If there is a ball hockey league could or would be interested in providing time keepers over the summer – we would have to ask to the kids

Treasurer's Report – Jeff:

- See Annex A.
- Non-Profit By-Laws – Lawyer to look at our Constitution/P&P to ensure that they are up to par.
- Need to purchase ink cartridges for the printer – this will run us approx.. \$500
- Start of month, \$118,152.97 on January 31st, 2024
- income:
- \$225 Timekeeper funds refunded, \$80 Plan rebate & \$728 deposit (\$600 sponsorship cheque, \$46 cage sale, \$20 travel permit payment & ILA income of \$62) Total of \$1033
- Expenses:
- 5 cheques cleared totalling \$40,958.10 (January Ice, \$26,957.60, registrar, \$2000, ice scheduler, \$2000, Brownlow invoice for year end audit, \$7627.50, Development, \$2373)
- \$80 Monthly Plan cost
- \$9510 which was timekeeper pays, refs, refs mileage, HRA assigner for January
- \$16.75 SportsPay fees
- Totalling \$50564.85
- Balance on February 29th, \$68,621.12.
- Committee together to discuss the budget for next year and talk about costs and fundraising

Website – Arli:

- Send in anything for the end of the year, pictures and final days
- Teams that are making the semi-finals – need some information for the website
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Challenge Cup – Mark H:

- We are still waiting for some information in order to finalize the Challenge Cup – we need the invoice for the medals and trophies – we are thinking about \$15000 in profit at the high end.
- We will finalize the budget and for next year the expenses will go up as we have used up all the items from when we shut down previously

Convenors –:

- No Report Issued

Fundraising – Paula Hamilton:

- We do have some helpers for the Fundraising committee and we have some new ideas which we will be brought back in May for the new Board.

Secretary Report – Traciann:

- No Report Issued

President Report – Traciann:

- I will be working on Policy and Procedure updates as well as Constitution changes as they need to be posted 1 month prior to the AGM. If you have anything, then let me know.
- The AGM will held in the ReMax Room on 24 April 2024
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Open Business:

- **Action:** River Kings
- **Discussion:** Please ask about a convenor for Caledonia
- Prep Ice for U8/U9 MD should be offered by the River Kings – we also need to make sure that they have a deadline to complete these so that we can get our teams organized; Spring ice is being worked on for tryouts and the AGM will be 28 May 2024 as they have to be the last ones.
- **Action:**

- **Discussion:**
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- **Action:**
- **Discussion:**

New Business:

- **Action:** Kelly Muir – parent of a U15 Team 3 player – incident happen on 9 January into 10 January 2024;
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- **Discussion:**
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Action:

Discussion:

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- **Action:**
- **Discussion:**

E-Mail Votes

There were no email votes.

Deferred from last Meeting:

Deferred to Next Meeting:

Motion to adjourn by: Paula Hamilton
Seconded by; Kelli Riley
Motion Carried

Meeting Adjourned 9:27 pm

Caledonia and District Minor Hockey Association

Profit and Loss

May 1, 2023 - February 2, 2024

	TOTAL
INCOME	
4200 Registration	178,955.00
4240 Sponsorships/Donations	6,600.00
Donations	1,767.40
Sponsorships	3,250.00
Total 4240 Sponsorships/Donations	11,617.40
4310 Other Income	520.00
4320 Team Extra Ice Payments	1,243.02
4500 Challenge Cup Tournament	
4504 Prize Table Revenue Challenge Cup	190.00
4505 Tournament Registration- Challenge Cup	26,500.00
4506 Challenge Cup Misc Revenue	100.00
4550 Other Expense Challenge Cup	-303.97
Total 4500 Challenge Cup Tournament	26,486.03
4700 Fundraising	3,959.65
4701 ILA Fundraiser	
4712 ILA Fundraiser Income	10,649.00
Total 4701 ILA Fundraiser	10,649.00
Total 4700 Fundraising	14,608.65
4800 Player Development	11,760.00
Total Income	\$245,190.10
GROSS PROFIT	\$245,190.10
EXPENSES	
5025 Fundraising Expense	3,380.00
5040 Audit Fees	7,627.50
5050 Bookkeeping Fees	362.92
5080 Bank Fees	236.28
5081 QE Fees	1,785.61
5082 Elavon Fees	4,147.91
Total 5080 Bank Fees	6,169.80
5100 Team Parties	1,451.95
5160 Equipment	1,455.14
5161 House League Jerseys & Socks	23,131.18

Total 5160 Equipment	24,586.32
5185 Hockey Development	
5170 Player Development	6,010.00
5175 Goalie Development	2,670.00
5180 Coach/Trainer Development	1,940.79
Total 5185 Hockey Development	10,620.79
5200 Ice Rental - Hockey	
5201 Development Ice	3,672.50
5202 Regular Ice	60,570.57
Total 5200 Ice Rental - Hockey	64,243.07
5220 Ice Scheduler	2,000.00
	TOTAL
5225 Registrar	2,000.00
5230 Referee Scheduler	532.00
5235 Other Miscellaneous Service Cost	28.68
Total 5230 Referee Scheduler	560.68
5260 Office Expense	159.68
5270 Website	1,487.08
Total 5260 Office Expense	1,646.76
5280 OMHA Fees	15,806.27
5360 Photography	3,103.21
5380 Referees	11,419.00
5381 Referee Mileage	2,625.00
Total 5380 Referees	14,044.00
5460 Timekeepers	6,230.00
5910 Other Expenses	856.32
Total Expenses	\$164,689.59
OTHER INCOME	
5700 Interest Income	1,285.50
Total Other Income	\$1,285.50
PROFIT	\$81,786.01